



**TITAN COMPANY LIMITED**  
 CIN: L74999TZ1984PLC001456  
 Registered Office: 3, SIPCOT Industrial Complex, Hosur - 635 126, Tamil Nadu.  
 Corporate Office: 'INTEGRITY' No.193, Veerasandra, Electronics City P.O.,  
 Off Hosur Main Road, Bengaluru - 560 100, Karnataka  
 E-mail: investor@titan.co.in Tel.: +91-80-6704 7000  
 Website: www.titancompany.in  
 A **TATA** Enterprise

### **PUBLIC NOTICE – 37<sup>th</sup> ANNUAL GENERAL MEETING AND E-VOTING INFORMATION**

This is to inform that in view of the ongoing COVID-19 pandemic, the 37<sup>th</sup> Annual General Meeting ('AGM'/Meeting) of Titan Company Limited (the 'Company') will be convened through Video Conference ('VC') / Other Audio Visual Means ('OAVM') in compliance with the applicable provisions of the Companies Act, 2013 and the Rules made thereunder, read with General Circulars dated 8<sup>th</sup> April 2020, 13<sup>th</sup> April 2020, 5<sup>th</sup> May 2020 and 13<sup>th</sup> January 2021 issued by the Ministry of Corporate Affairs ('MCA Circulars') and Circulars dated 12<sup>th</sup> May 2020 and 15<sup>th</sup> January 2021 issued by the Securities and Exchange Board of India ('SEBI Circulars').

The 37<sup>th</sup> AGM of the Members of the Company is scheduled to be held at **2.30 p.m. (IST) on Monday, 2<sup>nd</sup> August 2021** through VC/OAVM facility provided by the National Securities Depository Limited ('NSDL') to transact the businesses as set out in the Notice convening the AGM.

The e-copy of Integrated Annual Report of the Company for the Financial Year 2020-21 along with the Notice of the AGM, Financial Statements and other Statutory Reports will be available on the website of the Company at [www.titancompany.in](http://www.titancompany.in) and on the website of NSDL at [www.evoting.nsdl.com](http://www.evoting.nsdl.com). Additionally, the Notice of AGM will also be available on the websites of the stock exchanges on which the securities of the Company are listed i.e., at [www.nseindia.com](http://www.nseindia.com) and [www.bseindia.com](http://www.bseindia.com)

Members can attend and participate in the AGM through the VC / OAVM facility **ONLY**, the details of which will be provided by the Company in the Notice of the Meeting. Accordingly, please note that no provision has been made to attend and participate in the 37<sup>th</sup> AGM of the Company in person to ensure compliance with the directives issued by the government authorities with respect to COVID-19. Members attending the Meeting through VC / OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.

The Notice of the AGM along with the Integrated Annual Report 2020-21 will be sent electronically to those Members whose e-mail addresses are registered with the Company / Registrar & Transfer Agents ('Registrar') / Depository Participants ('DPs'). **As per the SEBI Circulars, no physical copies of the Notice of AGM and Integrated Annual Report will be sent to any Member.** Members who have not yet registered their email addresses are requested to follow the process mentioned below, before 5:00 p.m. (IST) on Friday, 23<sup>rd</sup> July 2021, for registering their email addresses to receive the Notice of the AGM and Integrated Annual Report electronically and to receive User ID and password for e-voting:

a)	Visit the link: <a href="https://tcpl.linkintime.co.in/EmailReg/Email_Register.html">https://tcpl.linkintime.co.in/EmailReg/Email_Register.html</a>
b)	Select the Name of the Company from the dropdown list: <b>Titan Company Limited</b>
c)	Enter the Folio No./DP ID, Client ID, Shareholder Name, PAN details, Mobile no. and e-mail address. Members holding shares in physical form are additionally required to enter one of their share certificate numbers and upload a self-attested copy of the PAN card and address proof viz. Aadhaar Card or Passport and front and backside of their share certificate
d)	The system will send OTP on the Mobile no. and e-mail address
e)	Enter OTP received on Mobile no. and e-mail address
f)	The system will then confirm the e-mail address for the limited purpose of service of Notice of AGM along with Integrated Annual Report 2020-21 and e-voting credentials

The Company is pleased to provide remote e-voting facility ('remote e-voting') of NSDL to all its Members to cast their votes electronically before the AGM on resolutions set out in the Notice of the AGM. Additionally, the Company shall also provide the facility of voting through remote e-voting system during the Meeting. Detailed procedure for remote e-voting before / during the AGM will be provided in the Notice.

**Members who have not updated their bank account details for receiving the dividends directly in their bank accounts through Electronic Clearing Service or any other means may follow the below instructions:**

<b>Physical Holding</b>	Members are requested to send the following documents to the Registrar of the Company, latest by <b>Friday, 23<sup>rd</sup> July 2021</b> : a) a signed request letter mentioning your name, folio number, complete address and following details relating to bank account in which the dividend is to be received: i) Name and Branch of Bank and Bank Account type; ii) Bank Account Number & Type allotted by your bank after implementation of Core Banking Solutions; iii) 11 digit IFSC Code. b) original cancelled cheque bearing the name of the Member or first holder, in case shares are held jointly; c) self-attested photocopy of the PAN Card; and d) self-attested photocopy of any document (such as Aadhaar Card, Driving License, Election Identity Card, Passport) in support of the address of the Member as registered with the Company.
<b>Demat Holding</b>	Members holding shares in demat form are requested to update their Electronic Bank Mandate with their respective DPs.

In case of non-availability of the bank details of any Member, the Company shall dispatch the dividend warrant/cheque by post to such Member at the earliest once the normalcy is restored in view of the ongoing COVID-19 pandemic.

Pursuant to the Finance Act, 2020, dividend income is taxable in the hands of the Members and the Company is required to deduct tax at source ('TDS') from dividend paid to the Members at rates prescribed in the Income Tax Act, 1961 (the 'IT Act'). In general, to enable compliance with TDS requirements, Members are requested to complete and/or update their Residential Status, PAN, Category as per the IT Act with their DPs or in case shares are held in physical form with the Company/Registrar by submitting the required documents in PDF / JPG format through e-mail or by uploading the documents on the link <https://tcpl.linkintime.co.in/formsreg/submission-of-form-15g-15h.html>.

For TITAN COMPANY LIMITED

Date: 2<sup>nd</sup> July 2021

Dinesh Shetty

Place: Bengaluru

General Counsel & Company Secretary



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